



Forward Plan

www.westlancs.gov.uk

Cabinet - 11 September 2018

This Forward Plan has been produced 28 clear days prior to the next scheduled meeting of Cabinet and contains all the key decisions which the Council expects to make. The definition of a key decision is given in the Council's Constitution at 3.13 and is set out at the end of this Forward Plan. The law and the Council's Constitution also provide for urgent key decisions to be made. Supplementary Forward Plans may be provided if required. Whilst the majority of Cabinet business at the meetings listed in this Forward Plan will be open to the press and public to attend, there will inevitably be some business to be considered that contains confidential or exempt information, for example, commercially sensitive or personal information. Items listed that may be held in private have been identified along with the reason that the report may contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) as it is likely that the public interest in withholding the information outweighs the public interest in disclosing it. Please contact the relevant contact officer listed if you have any questions

Key Decision	Decision Taker	Expected date of decision and date for representations	How to make representations to decision maker and obtain information/copies	Documents to be considered by decision taker
Water Environment Grant (To seek delegated authority to accept an external grant for Tawd Valley Park)	Cabinet Deputy Leader of the Council/Portfolio Holder for Leisure & Human Resources	11 Sep 2018	Contact: Stephen Kent, Leisure Operations Manager Tel: 01695 585169 stephen.kent@westlancs.gov.uk	Report of Director of Leisure & Environment
Corporate Performance Indicators Q1 2018-19 To consider the Council's achievement against key quarterly performance indicators	Cabinet Leader of the Council/Portfolio Holder for Economic Regeneration	11 Sep 2018	Contact: Alison Grimes, Partnership & Performance Officer Tel: 01695 577177 alison.grimes@westlancs.gov.uk	Report of Director of Housing and Inclusion
Draft CIL Funding Programme 2019/20 (To agree options for public consultation for the CIL Programme for 2019/20, including options for spending the neighbourhood portion of CIL collected in the unparished area of Ormskirk)	Cabinet Portfolio Holder for Planning	11 Sep 2018	Contact: Peter Richards, Strategic Planning & Implementation Manager Tel: 01695 585046 peter.richards@westlancs.gov.uk	Report of Director of Development and Regeneration

Key Decision	Decision Taker	Expected date of decision and date for representations	How to make representations to decision maker and obtain information/copies	Documents to be considered by decision taker
Local Plan Preferred Options (To agree the Local Plan Preferred Options document for public consultation)	Cabinet Portfolio Holder for Planning	11 Sep 2018	Contact: Peter Richards, Strategic Planning & Implementation Manager Tel: 01695 585046 peter.richards@westlancs.gov.uk	Report of Director of Development and Regeneration
Local Development Scheme Update (To agree an updated Local Development Scheme, including an updated timetable for the Local Plan Review)	Cabinet Portfolio Holder for Planning	11 Sep 2018	Contact: Peter Richards, Strategic Planning & Implementation Manager Tel: 01695 585046 peter.richards@westlancs.gov.uk	Report of Director of Development and Regeneration
Disposal - Land adjacent to The Water Tower, Tower Hill, Ormskirk (To consider the sale of a small area of land for inclusion into residential curtilage) Part II (Private & Confidential) (para 3)	Cabinet Leader of the Council/Portfolio Holder for Economic Regeneration	11 Sep 2018	Contact: Stephen Kent, Leisure Operations Manager Tel: 01695 585169 stephen.kent@westlancs.gov.uk, Christine Deane, Principal Estates and Valuation Surveyor	Report of Director of Development and Regeneration
Risk Management (To consider and review the Key Risk Register)	Cabinet Portfolio Holder for Resources and Transformation	11 Sep 2018	Contact: Rebecca Spicer, Insurance and Risk Officer Tel: 01695 585098 rebecca.spicer@westlancs.gov.uk	Report of Borough Treasurer
Forming a Development Company To present the Business Plan and seek authority to form the Development Company	Cabinet Portfolio Holder for Housing and Landlord Services	11 Sep 2018	Contact: Jacqui Sinnott-Lacey, Director of Housing and Inclusion Tel: 01695 585200 Jacqui.Sinnott-Lacey@westlancs.gov.uk	Report of Deputy Director of Housing and Inclusion

Key Decision	Decision Taker	Expected date of decision and date for representations	How to make representations to decision maker and obtain information/copies	Documents to be considered by decision taker
<p>Developing and Selling Products to Promote Places within West Lancashire</p> <p>(To seek agreement to move forward to develop and sell Ormskirk branded products to promote the town and enable similar future initiatives)</p>	<p>Cabinet</p> <p>Leader of the Council/Portfolio Holder for Economic Regeneration</p>	<p>11 Sep 2018</p>	<p>Contact: Caroline Addison, senior economic regeneration officer Tel: 01695 5852608 caroline.addison@westlancs.gov.uk</p>	<p>Report of Director of Development and Regeneration</p>

1. A **key decision** is defined in 3.13 of the Constitution as:
 - a decision in relation to a Cabinet function which results in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates
 - a decision which is not likely to involve significant expenditure or savings, but which nevertheless, is likely to be significant in terms of the effect on communities living or working in an area comprising two or more wards of the Council
 - a proposal by the Cabinet to amend the policy framework
 - an amendment by the Cabinet of any aspect of the policy framework.
 2. Under Rule 13 of the Access to Information Procedure Rules a **key decision** may not be taken, subject to Rule 15 (General Exception) and Rule 16 (Special Urgency), unless:
 - it is published on the Forward Plan;
 - 28 clear days have elapsed since the publication of the Forward Plan; and
 - if the decision is to be taken at a meeting of Cabinet, 5 clear days notice of the meeting has been given by posting details at the Council Offices and on the Council's website.
 3. The Council has decided the limit above which items are significant is: £100,000.
 4. A meeting of Cabinet must be held in public, subject to the usual rules (see Regulation 4 Local Authorities (Executive Arrangements) (Meetings and Access to Information) (Eng) (Regs 2012)
-

Address to which letters of representations should be sent:

Member Services

West Lancashire Borough Council

52 Derby Street

Ormskirk

L39 2DF

Councillor I Moran	(Leader and Portfolio Holder for Economic Regeneration)
Councillor Y Gagen	(Deputy Leader and Portfolio Holder for Leisure and Human Resources)
Councillor C Cooper	(Portfolio Holder for Communities and Older People)
Councillor J Hodson	(Portfolio Holder for Planning)
Councillor J Patterson	(Portfolio Holder for Housing and Landlord Services)
Councillor K Wilkie	(Portfolio Holder for Street Scene)
Councillor K Wright	(Portfolio Holder for Health and Community Safety)
Councillor A Yates	(Portfolio Holder for Resources and Transformation)